

**Please have your bank use this wording on THEIR  
letterhead!**

Bank Letter of Guarantee for use with  
Personal or Corporate Checks

**(Date)**

Key Auctioneers  
5520 South Harding Street  
Indianapolis, IN 46217-9578

To Whom It May Concern;

This letter will serve as your notification that **(bank name)** will guarantee payment of any check(s) written by **(customer's name)** for up to **(total amount check may be written for)** Dollars (\$ \_\_\_\_\_) drawn on **(account number)** and made payable to Key Auctioneers.

This guarantee is valid for the purpose of our customer purchasing property at Key Auctioneers' auction on or about **(auction date)**.

Sincerely,

\_\_\_\_\_  
Bank Representative Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Bank Representative Phone Number